

FoWY Monthly Meeting Minutes

January 18, 2023 - 6:30 PM /WY Library

Absences: Patricia Herrera, Eleanor Luk, Laurie Mullick, Ben Pan, Yolanda Paramore, Nadia Roberts, Yescenia Sanchez, Yuning Zu

Guests : n/a

Call to Order: 6:33 PM (Lynne Radomski)

December minutes reviewed/approved: n/a

January agenda reviewed/approved: (Stephanie/Kelly)

President's Report (Arlyne Chin)

*Staff Holiday Breakfast scheduled for Friday, December 23 has been rescheduled for Friday, February 3. Once again, FoWY sponsors the event, and Mr. Swanson and Ms. Melton have asked for some decorations and servers from FoWY. Lynne will discuss further in the Community Report.

*Neighborhood socials were once again discussed. Elana and Jenny offered to plan one to launch the effort this semester. Stacey made note of previous discussions planning for gatherings in different neighborhoods. We will find that proposed calendar for next meeting and solicit hosts.

Committee Reports

- 1) **Alumni** (Stacey):
 - Event planned for Alumni at the 1/20/23 boys' basketball game. Flyers were created and posted to social media.
 - Stacey will follow up on other agenda items for further Alumni events/acitivities
- 2) **Annual Fund/Grants** (Arlyne/Patty):
 - **Annual Fund** (Arlyne):
 - healthy results so far in Annual Fund totals
 - created month-to-month tracking reports to show progress; does not include Giving Tuesday totals
 - to date, totals are ahead of 2021-22
 - increasing communications may dive another spike in donations, but report shows that people are giving even without constant messaging
 - working with committee on marketing different aspects of Annua Fund; promotional videos will continue to be used
 - reminder: all AF proceeds will fund next year's budget.
 - **Grants** (Patty):
 - \$52,000 awarded; an additional \$8,000 still in discussion
 - opening Spring grant cycle in mid-February
 - will provide breakout of funding at next meeting
 - all awards have been notified
 - April 10 deadline for receipts and purchases for awarded grants
- 3) **Communications** (Joel):
 - increased posting on Facebook and social media
 - right now, process is ad hoc and relies on committees submitting news to Communications committee; Joel says committee would like to establish more regular efforts and a consistent plan.
 - creating a mechanism to assist all committees
 - Lead time for Grace Terry to assist with graphics is 2-3 days, so building that into plan
 - no report update on Directory Spot, but information has been updated and ready to load

4) **Community/Volunteer** (Lynne):

- Community Events:

1. Alison, Eleanor and I have had challenges establishing events for the specific timeline we discussed last meeting. Believe it is more sustainable to continue to support Hot Topics (LSC) as before, and create Community Gathering ideas if they arise (example: upcoming movie release: "Freedom's Path" could be a community outing if we can obtain tickets).
2. Instead, we will use our energy as a committee to support Whitney Young events already on the calendar - sports, clubs, academic, performing arts etc. "Pod Squad"
3. Alumni Committee assistance - we will support any needs as requested by Alumni Committee (Stacey)

- Dolphin Depot:

1. Waiting for approval for budget increase to \$7500
2. Received 2 requests -both funded.
3. Met with Mr. Harris and Ms. Melton to discuss efforts to drive access and equity to these funds as well as understand greatest area of need.
4. "Blessings in a Backpack" (Molly and Kelly) is ready to be launched. Deliveries will be monthly, and distribution to students will be weekly. Invoice is coming.
5. Looking for volunteers who want to lead "Vintage Vault" initiative.

- Volunteer Drive:

1. Megan will finalize details with school and confirm link upload to websites.
2. Marketing and messaging for volunteer drive will be necessary

- Community Spotlight:

1. Interview complete; content ready
2. Committee still discussing a link/QR code to a nominating form

1) **Development/Fundraising** (Arlyne):

- Spring Bash planning is well underway
- Ticketing, sponsorship and raffles all being discussed
- Grand prize (car?) being explored (Nadia)
- digital raffle this year; some paper raffle can still be accessed
- looking for partnerships for donations, particularly alcohol
- met with Student Council to discuss fundraising

2) **Finance** (Stephanie):

- Budget overview and vote (motion by Arlyne/Scott); **approved**
- Question about any paid vendors (i.e. Development Director); and salary would have to be approved by the entire Board.
- Committee has met and is creating an automated process for check requests through Google Docs. Will be a more centralized effort; good for annual audit.
- Increased % fees (from FoWY) charged to clubs/organization to 5%
- Stephanie again asked for interest from the Board in learning her role as Treasurer.

3) **Student Report** (Victor/Jiaming):

- Working on better communication between Student Council and FoWY.
- Shared upcoming events: Spring Dance; school-wide scavenger hunt; Candygrams
- student activities beginning to pick up (e.g. Asian Club celebrating Lunar New Year; Book Club)

4) **Nominating** (Arlyne):

- Already time to start thinking about next year's board.
- April - slate of Directors/Executive Board will be presented; May - vote; June - 1st meeting of new board
- start envisioning what board will look like, and plan to take on leadership roles
- at least 5 members will be leaving because seniors are graduating

5) **Policy**: NO REPORT6) **LSC** (Arlyne for Brad):

- Repeat - LSC Openings - There will be 2 parent openings for LSC seats starting next school year. LSC will be looking for parents who would like to serve on the LSC. Applications will be due in the March time frame, and a Candidate Forum will be held at the April LSC meeting. The new members will begin serving in July.
- Parent & Community is working on planning the next Community/Hot Topic sessions.

New Business:

- Stephanie reminded us of Bulls game partnership for January 13. 22 tickets already purchased.
- Kudos to Jenny for obtaining several donations (Dyson, Spring Bash and All-In-One Hair Club)

Meeting Adjourned: 7:53 PM (Lynne/Natasha)

Next Meeting: Wednesday, February 8, 2023 @ 6:30 PM (Whitney Young Library)