

FoWY Monthly Meeting Minutes

March 8, 2023 - 6:30 PM /virtual

Absences: Arlyne Chin, Patricia Herrera, Laurie Mullick, Ben Pan, Nadia Roberts, Natasha Solis, Yescenia Sanchez, Yuning Zu

Guests: n/a

Call to Order: 6:34 PM (Lynne Radomski)

December and January minutes reviewed/approved: (Lynne/Stephanie)

January agenda reviewed/EDITED (for a date correction, removal of Yuning from Finance committee report, and corrected date for April meeting on 4/19)/approved: (Lynne/Stephanie)

President's Report (Arlyne Chin)

*Neighborhood socials: February social (Jenny) had great turnout and feedback; much gratitude from those attending.. Scott Clayton will be hosting one in April. Alison offered to host one in May. Communications committee will continue to help promote these community events.

*Mr. Harris requested FoWY representation at WY Cultural Night 3/16; Melanie and Eleanor will attend.

Committee Reports

1) Alumni

- Stacey held a meeting last month; committee is working on several ideas.
- Mr. Harris is working on initiatives with Alumni...Stacey is looking for ways for FoWY to actively promote and assist this effort.
- Committee is making a concentrated effort to publicize events and reach younger alumni.
- Arlyne will check what alumni databases we have access to.

2) Annual Fund/Grants (Arlyne/Patty):

- **Annual Fund** (Arlyne):
 - continuing positive trend in current totals
 - pause in marketing efforts until after Spring Bash
- **Grants** (Patty):
 - \$60,000 requests for Spring grant cycle (14 applicants; half are uniform requests)
 - review meeting set for Monday, then administration review.
 - still paying out fall grants
 - Clubs can apply in spring cycle if denied in fall cycle, unless the request is not allowed under FoWY parameters. Partial funding would also disqualify a club from applying again in spring.
 - Committee does not share with the school how much money is available, but the expressed goal to faculty, staff and students is EQUITY.
 - If anyone has questions, all information is on the application.
 - Student Committee is trying to help convey information to club applicants.

3) Communications (Yolanda/Joel):

- met this week; in process of setting up committee procedures for platforms and posting; will email specifics to the board
- Joel will lead all FB requests/content; welcomes any assistance
- requesting 48 hours lead time for any communications requests
- will use Grace Terry for requests, but committee trying to be mindful of costs
- goal to create a calendar and intentional schedule for posting and assisting development efforts

4) Community/Volunteer (Lynne):

-Dolphin Depot:

1. Blessings in a Backpack 1st delivery this week. The items included are more expensive than original estimation, but more appropriate for high school. Currently, we are feeding 9 students each weekend with a backpack of meals. Ms. Hurtado in the Main Office will be our school contact.
2. Dolphin Depot request form ready to distribute; working with Counseling Office to manage.
3. Molly will create Amazon wishlist for hygiene kits and other basic items.
4. Kelly and Molly are leading/exploring "Vintage Vault" (donated WY apparel) initiative. We hope to have a space and process ready by end of year.

-Volunteer Drive (Megan):

1. Mr. Soto has sent new links for Volunteer process and has added them to the WY website and the FoWY website.
2. Marketing and messaging for volunteer drive will be necessary

-Community Spotlight (Karen):

1. Nominations needed; link on FoWY website
2. Melanie's son Malachi will interview nominees and write the spotlight!
3. Nomination idea: Steven J, the 8th grader who won the city Spelling Bee

-Faculty Luncheon:

1. Friday, April 21; Elana and Patricia are co-chairing
2. Invitation for all Board members to participate
3. Anyone with catering/food ideas, please forward.

-Community Gatherings:

1. Waiting for master calendar to review all activities/events
2. Discussing processes to support through community platforms

5) **Development/Fundraising** (Arlyne):

- Raffle was able to secure a car! 20% to our goal; we need to push these sales
- Asked board to familiarize themselves with the Spring Bash website; ask their students to get involved.
- Virtual and paper raffle will be integrated for one raffle
- Submit forms for auction items
- Donors will get an email receipt for their purchases and donations (with EIN number)
- When businesses are donating, they may be asking for a donor letter (specifically when donating alcohol; typically they just need our EIN)
- No children/students at spring bash after performances

6) **Finance** (Stephanie):

- Still soliciting interest for someone to take Treasurer role
- reported ending balances in checking accounts and money market
- Stacey will send financial reports

7) **Student Report** (Victor/Jiaming):

- Book Drive to expand literacy
- Family Cultural Night 3/16 at 6:30 PM
- Halftime with Harris (Juniors) 3/14 ... must RSVP
- Spring Dance 4/15
- Dodgeball tournament 4/26
- Taste of Whitney Young 5/22
- Next week: counselor appreciation
- Krispy Kreme fundraiser: \$400!

8) **Nominating** (Leah):

- Confirmed outgoing board members
- April - slate of Directors/Executive Board will be presented; May - vote; June - 1st meeting of new board
- 2-year commitment; accepting nominations (including self-nominations) for Exec Board first

- Leah will forward slate at the next meeting

9) **Policy** (Yolanda):

- Establishing processes and policies for each committee, specifically Development, Finance and Grants.
- please respond to Yolanda's email for this committee to assist with transition

LSC (Arlyne for Brad):

- Repeat - LSC Openings - LSC will be looking for parent representatives who would like to serve.
- May meeting had been scheduled "virtual" but has been moved to "in-person"

New Business:

- Package for Grants (for Young Company) arrived in Main Office

Meeting Adjourned: 7:43 PM (Lynne/Yolanda)

Next Meeting: Wednesday, April 19, 2023 @ 6:30 PM (WY Library)