



## FoWY Monthly Meeting Minutes

**October 19, 2023**

**August Minutes not sent**

**September Minutes – not taken because of Open House format**

**President's Report** (Yolanda)

The September meeting was turned into a Meet & Greet with the new Friends of Whitney Young Board Members. Several people were asking who the new board members were and what were their responsibilities. The Meet and Greet allowed for FoWY Board members to introduce themselves, and for the respective committee chairs to share what their committee assignment and responsibilities entailed to new and existing parents; this was done for the purpose of building relationships, encouraging support around our fundraising initiatives, and gain help with committee assignments. This meeting was informative, it also brought about excitement and engagement with new and existing parents as well as board members.

**Committee Reports:**

• **President report (Yolanda)**

- Meet & Greet in September was successful, we landed 25+ new parents who have and are planning to join various committees.
- The October meeting was cancelled due to the Fall Gathering and Open House taking place in the same week. Minutes were requested for the purpose of keeping the board up to date on committee activities and events.
- We distributed surveys for parents to sign up for committees to supply additional resources for our committees and WY Open House (thanks to Stacey and Kelly).
- FoWY hired a new development director, Kemecia Sewell to assist with fundraising activities. We are all volunteer parents, and the workload is too overwhelming for one or two individuals, it requires a full-time person.
- Principal Appreciation month – gift with thank you cards were given to Principal Harris to show the parents at WY appreciate his hard work and efforts towards our students academics and extracurricular activities.
- Fall Gathering-Bunker Chicago was an enormous success (thanks to Alison and Mi-Yeon).
- Annual Fund kicked off at Fall Gathering raised over \$6,500 the next day, our AF campaign is in full swing. The Annual Fund committee set a Goal of \$80,000.00 this year.
- Working with the Alumni committee and various Alumni groups to get the word out for WY 50<sup>th</sup> Year Anniversary in 2025.
- Grants applications are open until 10/20/23. Get in your grant applications to be considered.
- Communications team did an outstanding job, thanks to Joel, Grace, and others with getting the word out about Fall Gathering and Annual Fund.
- Integrating values into our FoWY organization for the purpose of operating with a higher standard, to make sure we have a cohesive and unified team for the purpose of obtaining our goal.
  1. Respect – be courteous, respectful, and responsive towards others
  2. Integrity – be honest, dependable, and trustworthy
  3. Care – be thoughtful, considerate, and kind to others
  4. Accountability – be dependable and take responsibility
  5. Excellence – provide quality assistance, take the lead, and add value

- **Alumni (Stacey)**
- **Grants (Megan/Melanie)**

#### September

- 9/12-Sent out notifications to Spring 2023 Grant Award Recipients (7 Recipients- \$13,714 in grants awards). Deadline to use grant Nov. 1st
- Updated Reimbursement Instructions- check is now the only option for payment
- 6 of the 7 spring grants- still need the grant and indicated they will use by 11/1
- Honors Engineering Program (7th grant award-\$1500) had already purchased needed items with dept funds. Their request for alternate items could not be accommodated. [\$1500 award should roll over to this year's grants budget. ]
- Grants Committee notified of this year's budget: fall-\$30,000 spring- \$10,000
- 9/19: Our committee had a productive meeting- reviewed the fall grants application and guidelines. Edits were made
- 9/25- Fall Grants application cycle opened as targeted. Deadline for application: 10/20
- All WY administrators, teachers, and staff were emailed the application with instructions and an invitation to apply.
- FoWY student reps assisted in getting the application sent to all student club reps via email and Google Classroom page.
- Fall Grant Cycle communicated in the Weekly.

#### October

- Continued advertising the open fall grant cycle in the Weekly. DubTV will also run notice.
- As of 10/9, we have received 25 grant applications requesting over \$35,000.
- We have set a next meeting date to begin reviewing the applications shortly after the 10/20 deadline

- **Communications (Joel)**
- **Community/Volunteer (Alison)**

#### Fall Gathering

- The Fall Gathering event was a big success this year based on turn out and feedback from participants including parents, faculty, and board members.
  - The goal was to achieve greater connectivity in our community.
  - It was held at a new venue for our group - Bunker on Monroe St - very close to the school.
  - Overall attendance was between 150 to 200 people.
  - In follow-up emails with the manager, Bunker would love to have us back again soon and we will definitely plan to have our event there next year.
  - We came in well under budget although I do not have the exact numbers yet. Catering was \$2040, sundries - including balloons, name tags, signage, and door prizes were under \$300 total. Budget was \$3500.
  - Thanks to all of those on the committee for the hard work, and for making the event a big success.
- **Development (FoWY hired a new development director in September 2023, Kemecia Sewell )**
    - **Annual Fund (Elana/Patricia)**
    - **School Store**

- **Finance (Stacey/Karen)**
  - Stacey sent out separate financial report 10/17. See attached.
- **Student – (Srishti Kolla/Keith Xin)**

#### Activities

- Freshman Mentors continue
- The Dance Program has put together wonderful events such as “Barbie” themed flash mobs.

#### Performing Arts

- The company is in full bloom.
  - Cast has been selected and practices after school have started.
- Orchestra Concert, November 1!

#### Academics

- PSAT on October 24
  - Digitally administered this school year
  - Students are asked to return to their last 3 periods after the PSAT exam.

#### Sports

- Soccer, Football, and Volleyball are in season so a lot of their matches are happening
- Soccer is in their state tournament. Currently playing for regionals.
- Volleyball is in their city tournament. Finals October 19th.

#### Homecoming

- Homecoming Spirit Week is going great!
- Homecoming game on Friday, October 20th!
- The theme is Hollywood!

#### Volunteering Opportunities

- Open House
  - A lot of the students got to showcase their clubs and sports to prospective Whitney Young students.
- Family night
- Set Up at Open House
- Window Painting!

#### Grant information

- We had Ms. Smith announce on the club google classroom
- Told all the club leaders we know to apply :)

#### • Nominating (Leah/Megan)

#### • Policy (Yolanda/Melanie)

#### LSC Update

#### New Business

#### Next Meeting FOWY Board:

Wednesday, November 8<sup>th</sup>, 2023