



FoWY Monthly Meeting Minutes

Wednesday, November 8th, 2023

Absences: Dave Hoke, Suzie Desai, Keith Xin, Amber Commodore, Elana Tennenbaum

WY Library

- **LSC Lynn Piper was in attendance**

Call to Order 6:05: Kelly, Leah 2nd the motion

Approval of today's agenda Melanie moved to approve October minutes subject to modifications, Molly 2nd.

President's Report: (Yolanda)

Yolanda introduced Mr. Bob Currie to speak about the priorities of serving on a 501 C3 Not-for-Profit organization. Mr. Currie's bio includes his career as a senior healthcare executive with over 40 years' experience in Medicaid and Medicare managed health care, financial leadership, strategic planning, and business development in diverse organizations. Mr. Currie has developed collaborations with numerous not-for-profit community organizations; launching job initiatives and developing educational programs that consistently improve services to youth, persons with disabilities and senior citizens. Mr. Currie is a former WY parent and had 4 children and 1 niece who graduated from WY.

- ❖ Singular mission of 501C in Illinois is that it's mission oriented.
- ❖ Three major tenets of a 501C:
 1. What the mission of the organization
 2. What's the individual role of board members
 - a. Defining responsibilities
 - b. Attend board meetings
 - c. Help move the organization forward
 - d. Effective communication
 3. Set financial goals
 - Is the board agenda strategic?
 - Make sure it's mission focused.
 - Make every meeting about decisions and not just updates.
 - Did we get something accomplished?
- ❖ What are the implications of a poorly run 501C3
 - Leave frustrated
 - Leave feeling like your time and energy is wasted
 - Successful boards have mutual respect for each other.
 - Fiduciary responsibility that we are serving the best interest for the school.
 - What is FoWY's mission? Be sure to know your board's mission for the purpose of fundraising for the organization.

- Meet/Greet the FoWY board - 25 new parents attended the September meeting
- We canceled the October meeting due to Fall Gathering and Open House were in the same week.
- We will be adding the new parents to serve on FoWY committees and to help with WY events as requested
- Spring Bash planning will start next week.
- We hired a developmental director, however the timing and days did not work for her. Therefore, we are in the process of hiring a new part-time developmental director.
- October is Principal appreciation month for CPS. We gave a gift and several cards signed by parents at the Fall Gathering to Principal Harris.
- We kicked off the Annual Fund at the Fall Gathering and received over \$6,500 the next day.
- Principal Harris would like to kick off WY 50th year anniversary with a bang. We are working with the Alumni on planning for the 2025 celebration. This event will be in place of the Spring Bash.
- Communications team did an outstanding job with the Fall Gathering and the AF comms.
- Integrating values into our FoWY organization for the purpose of operating with a higher standard, to make sure we have a cohesive and unified team for the purpose of reaching our goal.
 1. **Respect** – be courteous, respectful, and responsive towards others
 2. **Integrity** – be honest, dependable, and trustworthy
 3. **Care** – be thoughtful, considerate, and kind to others
 4. **Accountability** – be dependable and take responsibility
 5. **Excellence** – provide quality assistance, take the lead, and add value

➤ Alumni (Stacey)

➤ Grants (Megan/Melanie)

- Initial Fall – Proposed Budget \$30,000
- Plus \$10,350 from the spring grant reserves that went unspent.
- \$40,350 would only be able to finance 40% of the grant applications.
- Asking for increase of \$20,000
- \$60,350 would be the new proposed budget.
- Megan made a motion to have the budget extended, Molly 2nd.

➤ Communications (Joel)

- Joel needs help with FoWY Facebook and Instagram page.
- He would like to know who is on his committee.
- 4 students will be assisting with Instagram and Weekly postings.
- Agreed we need to send out committee assignments. Kelly/Leah to discuss previous committee assignments. Yolanda will add in new parents from September.

➤ Community/Volunteer (Elana/Molly)

- We had our first Blessing's in a Backpack virtual 5k last weekend. We raised \$500 in our Blessings account. We have a smaller group of students participating this year.
- We have only had two dolphin depot requests so far this year. Both were calculator requests from Ms. Melton and both were filled.
- We held our first Vintage Vault of the year on 9/21. Planning on two more this year based on inventory. One at the beginning of January and one toward the end of the year. Dates TBD.

➤ **Development (Yolanda/Patricia)**

Annual Fund

- We sent constant contact emails to all families to support our annual fund. Communications team and Grace posted AF information on all social media outlets.

Giving Tuesday

- We will be kicking off the marketing campaign for Giving Tuesday within the next week.

Spring Bash

- Initial planning meeting to begin this month.

➤ **School Store (Stacey/Patricia)**

- School hours to be onsite Room 118.
- Meeting with Grace on Friday 11/13.
- Gaining approval for new merchandise – process needs to be determined.
- Proposing 3:30-4:30 MTF 6 volunteers or TF – need 4 volunteers.
- Website updated quantities – uploading and removing quantities.
- Asking Grace for an estimate of her costs.
- Yolanda will f/u to determine if volunteers for school store hours need to have Level 1 clearance (w/TB test) or if Level 2 clearance will work.

➤ **Finance (Stacey/Karen)**

- Please see Stacey's report from 11/8 which includes the proposed budget.
- Scott Clayton made a motion to approve the Fiscal 23-24 budget. Leah 2nd
- All voted for the budget approval, 0 nays

➤ **Fall Gathering (Alison/Mi-Yeon)**

- Huge gathering of 150-200 people.
- Plans to use the same venue again.
- Lots of positive feedback.
- Stayed within the budget.

➤ **Neighborhood Socials**

- Yolanda asked for a volunteer to host a neighborhood gathering for next month.

➤ **Student – (Srishti Kolla/Keith Xin)**

- Young and Company is in full swing.
- Swim is going to state.
- Basketball tryouts are complete
- Football team in the playoffs - will be on Marquee.
- Juniors had their PSAT.

➤ **Nominating (Leah/Megan)**

➤ **Policy (Yolanda/Melanie)**

Adjourn the meeting 7:35 Kelly motioned/Molly 2nd

Next Meeting, WY Library - Wednesday, December 13th at 6pm.